

FRIAA FireSmart Program (FFP)

RFEI (Veg) /RFP (Non-Veg) – January 2026 Information Call





Introduction

➤ **FRIA FireSmart Program Administrators:**

- Sherry Norton (780-733-8620)
- Bibin George Varghese (587-442-4968)

➤ **FRIA Field Representative :**

- Andy Gesner (780-404-6944) - Fort McMurray, Lac La Biche, Slave Lake and Whitecourt.
- Rick Arthur (403-489-2026) - Rocky Mountain House, Calgary, Edson, and most of the non-forest protection area.
- Wes Nimco (780-689-9073) - High Level, Peace River, and Grande Prairie.

➤ **To confirm participation in today's session, please send an email with your name, phone number, title and organization to admin@friaa.ab.ca within 24 hours of this call.**



- How to sign-up on our webpage to receive notifications of new funding announcements - FRIAA Website www.friaa.ab.ca



EMAIL DISTRIBUTION LISTS

Sign up here to receive information on program funding announcements, newsletters, annual reports and new programs.

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Grant Application Process

2 funding opportunities:

1) "Request for Proposals" for non-vegetation management projects.

- planning, public education, inter-agency cooperation, cross-training, legislation, and development controls.
- More information about the FireSmart disciplines can be found on the FireSmart Alberta website <https://firesmartalberta.ca/>
- applicants submit a detailed proposal

2) "Request for Expressions of Interest", followed by an invitational RFP, for vegetation management projects (two-stage).

- applicants submit an Expression of Interest (EOI)
- shortlisted applicants are invited to submit a detailed proposal under a Request for Proposal (RFP)

Annual Funding Timeline



2025	2026	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Dec													
Post RFP non-veg	Info calls- 2	Close RFP non-veg	Award non-veg									Post RFP non-veg	
Post RFEOI veg		Close EOI veg	Invite RFP veg		Close RFP veg	Award veg						Post RFEOI veg	
					Post RFP non-veg	Info call	Info call		Close RFP non-veg	Award non-veg			
					Post RFEOI veg				Close EOI veg	Invite RFP veg		Close RFP veg	
2027													2028
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		Jan
Info calls- 2	Close RFP non-veg	Award non-veg								Post RFP non-veg		Info calls- 2	
	Close EOI veg	Invite RFP veg		Close RFP veg	Award veg					Post RFEOI veg			
				Post RFP non-veg	Info call	Info call		Close RFP non-veg	Award non-veg				
Award veg				Post RFEOI veg				Close EOI veg	Invite RFP veg		Close RFP veg	Award veg	

- **Proposals and EOIs are reviewed and shortlisted by a Review Committee.**
- Representatives from FRIAA Board of Directors, Alberta Forestry and Parks, Alberta Municipalities, Rural Municipalities of Alberta, Municipal Affairs, Alberta Emergency Management Agency, and Indigenous Services Canada.

- **Three discipline-specific application templates.** Within these templates, red text provides additional clarification and examples of the information that should be included. When completing the applications, it is essential to replace the red text with your specific details. Please ensure that you utilize the provided templates for your submission.





➤ Separate applications for each FireSmart Discipline (3 templates available)

- 1) Non-Vegetation template (for public education, inter-agency, cross-training, legislation and development. (Outcomes are: events or reports)

 <p>Forest Resource Improvement Association of Alberta P.O. Box 11094, Main Post Office, Edmonton, Alberta T5J 3K4</p>	Proposal # (Internal Use Only)	
	Project Title	As named by the Applicant
	Project Type	Education, Inter-agency, Cross-training, Legislation or Development
FRIAA FIRESMART PROGRAM Request for Proposal Summary - Application Form & Template FRIAA-FFP (NON-VEG) DECEMBER 2025		Attn: FRIAA Administrator Telephone: 780-429-5873 Submission Portal: https://friaa.ab.ca/program-submissions/
Submission Deadline: February 13, 2026 4pm MST		

FireSmart Discipline - Project Information

Primary Eligible Activity (per Section 1. (k) FRIAA FireSmart Program Outline)		Term of Project	Amount of Funding Applied for
<input type="checkbox"/> Public education <input type="checkbox"/> Inter-agency cooperation <input type="checkbox"/> Cross-training	<input type="checkbox"/> Legislation <input type="checkbox"/> Development controls	(month/year to month/year)	\$



2) Planning template (Outcomes are: plans)

 <p>Forest Resource Improvement Association of Alberta P.O. Box 11094, Main Post Office, Edmonton, Alberta T5J 3K4</p>	Proposal # (Internal Use Only)	
	Project Title	As named by the Applicant
	Project Type	Emergency planning
FRIA FIRESMART PROGRAM Request for Proposal Summary - Application Form & Template FRIA-FFP (NON-VEG) DECEMBER 2025		Attn: FRIA Administrator Telephone: 780-429-5873 Submission Portal: https://friaa.ab.ca/program-submissions/
<div style="border: 1px solid black; padding: 2px; display: inline-block;"> Submission Deadline: February 13, 2026 4pm MST </div>		

FireSmart Discipline - Project Information		
Primary Eligible Activity	Term of Project	Amount of Funding Applied for
<input checked="" type="checkbox"/> Emergency planning (e.g. FireSmart community plans - wildfire preparedness guide, wildfire hazard and risk assessment, wildfire mitigation strategy; sprinkler deployment or pre-suppression plans)	(month/year to month/year)	\$



3) Vegetation Management – EOI template (Outcomes are: hectares)

 <p>Forest Resource Improvement Association of Alberta P.O. Box 11094, Main Post Office, Edmonton, Alberta T5J 3K4</p>	EOI # (Internal Use Only)	
	Project Title	As named by the Applicant
	FireSmart Discipline (Project Type)	Vegetation Management
FRIAA FIRESMART PROGRAM Request for Expression of Interest - Application Form & Template FRIAA-FFP VEG DECEMBER 2025 Submission Deadline: February 13, 2026, 4pm MST		
Attn: FRIAA Administrator Telephone: 780-429-5873 Submission Portal: https://friaa.ab.ca/program-submissions/		

FireSmart Discipline - Project Information		
Primary Eligible Activity	Term of Project	Amount of Funding Applied for
<input checked="" type="checkbox"/> Vegetation management (e.g. fuel breaks, thinning and pruning, vegetation removal/reduction and conversion to more fire-resistant species):	(month/year to month/year)	\$



➤ **Project Location:**

2. Project Location (Access and Egress)

To understand the location of your project, at a landscape scale and as a specific project area.

Maps

show critical infrastructure (water treatment facilities, health centers or hospitals, schools and community centers) and standard values-at-risk (like residences).

*Do not use shading for mapping, use block boundary outlines, so we can see the imagery.

- **Funding support is available for Proposal Development**
 - Please indicate the requested amount on the EOI or Proposal Application Form. If approved, please submit the consultant's invoice to FRIAA.
 - The proposal development fee is separate from your grant funding approval and project expenses. Costs must be reasonable.
- **Use of Alberta guidelines and standards are required for grant funding payment.** Deliverables must meet FRIAA and Alberta Wildfire requirements for grant funding payment.
- The maximum amount of funding available for a single project is **\$200,000** and project terms are for **one-year**.





Projects prioritized for funding

- **Projects and outcomes must be FireSmart specific.**
- Mitigation of incoming wildfire through multi-stakeholder projects (10-km community zone).
- Examples of eligible activities include targeted public education through schools or community events, table-top exercises, interagency cooperation and cross-training projects.
- FRIAA encourages the use of a FireSmart consultant to prepare your WPG or mitigation strategy (Alberta standard). However, please remember that this is your community plan, so your engagement with the consultant is critical.
- For vegetation management projects, ensure that your proposed treatment area is clearly identified in your existing FireSmart plan.
- When prioritizing your proposed areas for vegetation management, include those surrounding critical infrastructure and values-at-risk. You can find additional information on values-at-risk in the "Guidebook for Community Protection,"
<https://wildfire.alberta.ca/firesmart/documents/FireSmart-GuideCommunityProtection-Nov2013.pdf>
- FRIAA cannot fund prescribed burns. Camps and campgrounds are unlikely to be prioritized for funding.

Elements of a Successful application

- Applicants are responsible for the quality, completeness and relevance of work completed by consultants. If FRIAA / FireSmart standards are not satisfied, grant payments may be withheld.
- For “**Developing a wildfire preparedness guide**”, use the updated 2020 guide.
- FireSmart Plans inside the Forest Protection Area must receive Alberta Wildfire approval on their final draft. For planning projects outside of the Forest Protection Area, discussion with your regional Wildfire Prevention Officer is strongly encouraged.
- The “FireSmart” name and logo are copyright. Information is available on the FireSmart Alberta website. (<https://firesmartalberta.ca/logo-requests/>)
- Home Assessments - fall under public education. Develop a “**per home**” price and commit in your proposal to the number of homes to be assessed.
- Vegetation management projects are required to provide GIS data in the provincial FireSmart data standard.





➤ **Letters of Support:**

Application should demonstrate support from your project partners.

Agency Support Attachments:

- Project Support Letter from Fire Department / Fire Emergency Service Provider, **OR** the Fire Department/Fire Emergency Service Provider is the Authorized Representative or Project Manager of this project – **REQUIRED**.
- Project Support Letter from Alberta Wildfire – Ministry of Forestry and Parks - **REQUIRED** in Forest Protection Area.
- Cover Page of Current Approved Plan, if one exists.

Acknowledged by Applicant

- Band Council Resolution (attach for applications from Alberta First Nations)
- Settlement Council Resolution (attach for applications from Métis Settlements) or President of Métis Co-operative/Enterprise/Local
- Municipal Council Resolution (attach for applications from Municipalities)

➤ **Project Support Letter from FireSmart Provincial Liaison for Alberta – REQUIRED** for Public Education projects with Home Assessments and/or the use of FireSmart branded materials.



➤ **Project Budget:**

- FRIAA looking to see what other sources of funding support will be applied to this project – e.g. direct funds from your community or in-kind resources like existing staff working directly on the project. (Existing staff wages aren't eligible for funding assistance, but this demonstrates your willingness to support the project.)
- In-kind contributions are highly regarded by FRIAA and can include matching cash contributions, project management, quality control, safety training, financial reporting, vehicles, fuel, equipment or hall rentals, printing, tendering, etc.
- **FRIAA FireSmart cannot fund capital asset purchases such as sprinkler kits, iPads, radios or chainsaws.**
- Mark-up of sub-contractor work, contingency or general administration fees will not be approved or reimbursed.
- FRIAA looks for rates to be reasonable and at fair-market value, which can be measured by obtaining competitive bids in your area.



- The budget details for the project need to be addressed in Section 6 of the template.

■ 6. Funding Requested (Budget), Reporting and Payment Schedules

6.1. DESCRIBE PROJECT BUDGET AND FUNDING REQUEST

6.2. DESCRIBE OTHER (NON-FRIAA OR IN-KIND) SOURCES OF FUNDING

6.3. DETAILED PROJECT BUDGET

Invitation to RFP for Vegetation Management Projects



- Applicants must have a discussion with a Field Representative before submitting their Detailed Proposal.
- The RFP document provides more detailed work plans, budgets, timelines, and reporting schedules compared to the Expression of Interest (EOI).
- Reporting and expense claim schedules may include a funding advance. FRIAA reserves a minimum of 20% of the total funding for the final payment.
- Ongoing projects must be substantially complete before new project approvals will be issued.



➤ **Timeline for non-vegetation management applications are:**

- Submission of proposals **by 4pm, February 13, 2026**
- Successful proposals will be notified by the **end of March 2026**
- Potential project start-up in **April 2026**

➤ **Timeline for vegetation management projects are:**

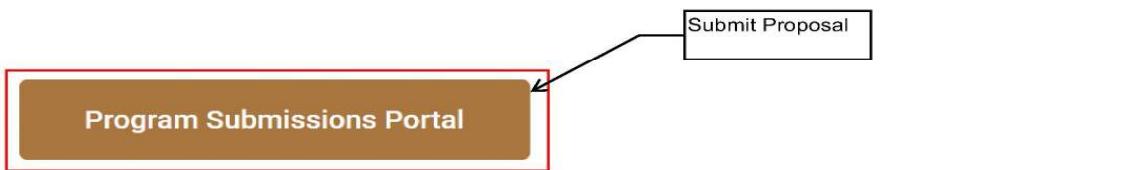
- Submissions of EOIs due by **4pm, February 13, 2026**
- Short-listed EOIs will be invited to submit a detailed Proposal (notified by **end of March 2026**)
- Submission of detailed proposals by invitation only, tentatively due **May 2026**
- Applicants notified of RFP results by mid **June 2026**
- Potential project start-up in late **June 2026**

Submission Portal: FRIAA Website

www.friaa.ab.ca



Click the button below to register for an account, or sign in for existing users.



FRIAA Portal User Guides



Thank you

Any Questions !!

