

FRIAA CHRP RFP

Operational Planning June 2024

Q&A Information Session



Date: **July 8, 2024**

Time: **1:00 p.m. (local Edmonton time)**

Join Zoom Meeting

<https://us06web.zoom.us/j/88248851206?pwd=zxRmvZVV0RWag6V5sAVPkEe63IN4ua.1>

Meeting ID: 882 4885 1206

Passcode: 244977

Dial by location:

+1 587 328 1099 Canada

+1 780 666 0144 Canada

- Interested Applicants are highly encouraged to participate in the Q & A Information Session.
- Applicants are encouraged to pre-submit questions by 4:00 p.m. July 5, 2024 to admin@friaa.ab.ca.

Instructions:

- THE CALL WILL START PROMPTLY AT 1:00 p.m.
- Participants can enter the conference call a few minutes prior to 1:00 p.m. by entering the Zoom Meeting ID# and passcode into the Join Meeting login.

Agenda: (subject to change)

1. Introduction
 - a. FRIAA CHRP Program Administrator: Sherry Norton (780-733-8620)
 - b. Please send an email with your name, title and organization to admin@friaa.ab.ca within 24 hours after the teleconference to confirm your participation and contact details. This will allow us to notify you if we have additional information to share.
2. Elements of Successful RFP
 - a. Address all information requested in the RFP document.
 - b. Use the provided RFP Application Form & Template, 18-page maximum submission
3. RFP Process
 - a. Request for Proposal (RFP) Due – July 24, 2024, 4:00 p.m. local Edmonton time
 - b. The successful applicant (s) will be notified in mid to late August, following Board approval.
4. Questions by Applicants