



Submit a Progress or Final Report

1. Sign into the Portal with your login information

Click "Sign in" →

2. Once signed in, you will be directed to the Dashboard. From here, navigate to the "Milestones" tab and locate the Milestone that you wish to review or submit a Progress/Final Report for.

Note: Alternatively, you may navigate to the Projects Tab, select the Project you wish to submit a milestone for and locate the milestone on the project page.

Click "Milestones" tab to view your milestones

NAME	PROGRAM	DESCRIPTION
FRIP Submissions	Forest Resource Improvement Program	FRIP projects enhance forest resources and improve the integrated management of Alberta's forested lands for the benefit of Albertans. Projects include activities that:- Enhance the forest resources of Alberta - Promote the enhanced management of the forest resources of Alberta - Improve the sustained yield of the forest resources of Alberta - Promote integrated resource management FRIP activities contribute to the continuing high quality of Alberta's environment with the interest of all Albertans in mind. Supporting sustainable forests, in turn, supports Alberta's ecosystems, economies, and communities. FRIP projects cover a broad range of activities. These can include:- Direct improvements to forest resources (e.g. planting or tending trees, improving habitat for wildlife) - Applied research projects that contribute to better understanding of forest resources and better management of them - Improved inventory of non-timber forest resources (e.g. fish, wildlife or heritage resources), so that these resources can be better managed - Forest protection initiatives (e.g. management of insect infestations) - Public awareness and education activities



Questions?
Contact admin@friaa.ab.ca

3. In the Milestones Tab you will find a list of overdue, expected and submitted milestones. Click “view details” to open the milestone you wish to review or submit a Progress/Final Report for.

CURRENT FUNDING OPPORTUNITIES | **MILESTONES** | PROJECTS | APPLICATIONS | SPONSORED PROJECTS

OVERDUE

PROJECT NAME	PROJECT NUMBER	MILESTONE NAME	ESTIMATED SUBMISSION DATE	STATUS	
MickiUAT Test May 16 restricted	CHRP-MICFOR-24-01	Progress Report #2	6/22/2023	Expected	View details
May 30 Micki 2	CHRP-ORG-24-XX	Progress Report #1	6/13/2023	Expected	View details
Tourist Trophy 4.0 project	FTP-22-01	FOR	4/29/2023	Expected	View details
Tourist Trophy 4.0 project	FTP-22-01	PR2	2/16/2023	Expected	View details
Micki Dec 16		Progress Report 2	1/12/2023	Expected	View details
Micki Dec 16		Progress Report 1	12/27/2022	Expected	View details
Tourist Trophy 4.0 project	FTP-22-01	PR1	12/23/2022	Expected	View details

Click “View details” to review Milestone

EXPECTED

PROJECT NAME	PROJECT NUMBER	MILESTONE NAME	ESTIMATED SUBMISSION DATE	STATUS	
FRIP_RFP_accept	FRIP-KIM-24-XX	Progress Report #4	8/31/2023	Expected	View details
MickiUAT Test May 16 restricted	CHRP-MICFOR-24-01	Final Report	8/24/2023	Expected	View details

SUBMITTED

PROJECT NAME	PROJECT NUMBER	MILESTONE NAME	ESTIMATED SUBMISSION DATE	STATUS	
FRIP_RFP_accept	FRIP-KIM-24-XX	Progress Report #3	7/28/2023	Received, Paid	View details



Questions?
Contact admin@friaa.ab.ca

4. You are now on the Milestone Details Page. Here you will find information related to this milestone and be able to submit reporting associated with the milestone. When you have uploaded the documents associated with this milestone, click "Submit Report".



You may submit a report, please contact FRIAA

MILESTONE DETAILS

Name *	Progress Report #2	Status *	Expected
Application / Project *	MickiUAT Test May 16 restricted	Estimated Submission Date *	6/22/2023
Type *	Report - Payment	Project Deliverables	Interim Report

Click this hyperlink to return to the Project Details Page

Attach a File (to add multiple files click Choose Files and select multiple files by holding the Ctrl button)

Choose Files No file chosen

Submit Report

Select your completed Progress Report or Final Report as applicable. You may attach multiple files i.e. invoices, technical reports and other deliverables here.

Click "Submit Report" to send this to FRIAA.



Questions?
Contact admin@friaa.ab.ca

5. Once you have clicked "Submit Report" you will be directed to a Submission Acknowledgment page.

[Home](#) > [Submission Acknowledgement](#)



Submission received

Your submission has been received, thank you! Please [contact the FRIAA team](#) if you have additional questions.

To return to the home page [click here](#)

6. To view your submission return to the Home Page or Dashboard. You will find your recent milestone submission in the Applications Tab under the Submitted section. From here you can review the status, view the details of the Milestone, and navigate to other areas of the Portal. You will see the status of the Milestone has changed. FRIAA will reach out should there be any questions or revisions required.



Questions?
Contact admin@friaa.ab.ca

CURRENT FUNDING OPPORTUNITIES

MILESTONES

PROJECTS

APPLICATIONS

SPONSORED PROJECTS

OVERDUE

PROJECT NAME	PROJECT NUMBER	MILESTONE NAME	ESTIMATED SUBMISSION DATE	STATUS	
May 30 Micki 2	CHRP-ORG-24-XX	Progress Report #1	6/13/2023	Expected	View details
Tourist Trophy 4.0 project	FFP-22-01	FOR	4/29/2023	Expected	View details
Tourist Trophy 4.0 project	FFP-22-01	PR2	2/16/2023	Expected	View details
Micki Dec 16		Progress Report 2	1/12/2023	Expected	View details
Micki Dec 16		Progress Report 1	12/27/2022	Expected	View details
Tourist Trophy 4.0 project	FFP-22-01	PR1	12/23/2022	Expected	View details

EXPECTED

PROJECT NAME	PROJECT NUMBER	MILESTONE NAME	ESTIMATED SUBMISSION DATE	STATUS	
FRIP_RFP_accept	FRIP-KIM-24-XX	Progress Report #4	8/31/2023	Expected	View details
MickiUAT Test May 16 restricted	CHRP-MICFOR-24-01	Final Report	8/24/2023	Expected	View details

SUBMITTED

PROJECT NAME	PROJECT NUMBER	MILESTONE NAME	ESTIMATED SUBMISSION DATE	STATUS	
FRIP_RFP_accept	FRIP-KIM-24-XX	Progress Report #3	7/28/2023	Received, Paid	View details
May 30 Micki 3	FFP-MICKI-24-50	Final Report	7/27/2023	Submitted - Pending FRIAA Review	View details
TEST MAY 17 MICKI	CHRP-ORG-24-XX	Final Outcomes Report	7/14/2023	Payment Recommended	View details
FRIP UAT TEST_june14	FRIP-KIM-24-XX	Progress Report #2	7/14/2023	Received, Paid	View details
FRIP_RFP_accept	FRIP-KIM-24-XX	Progress Report #2	7/14/2023	Received, Paid	View details
FRIP UAT TEST_june14	FRIP-KIM-24-XX	Progress Report #1	7/7/2023	Received, Paid	View details
FRIP_RFP_accept	FRIP-KIM-24-XX	Progress Report #1	7/7/2023	Received, Paid	View details
June 15 Micki2	WRP17-MICFOR-24-01	Final Report	6/23/2023	Payment Recommended	View details
MickiUAT Test May 16 restricted	CHRP-MICFOR-24-01	Progress Report #2	6/22/2023	Submitted - Pending FRIAA Review	View details
June 15 Micki2	WRP17-MICFOR-24-01	Progress Report #1	6/16/2023	Received, Paid	View details