

## New Portal Set Up

1. Follow the link to the new Portal sign in page.

Note: all users will be required to create a new account, regardless of if you have worked with FRIAA in the past.

2. Register for an Account.

■Sign in Register < Local SignIn	Click "Register" to create an account
Email * Password	
	Remember Me         Sign in       Forgot your password?

3. Create an account using your email and a unique password and click "Register". Save your email and password in a safe place as these will be your credentials going forward.

## **Note:** Passwords must:

- Be at least 6 characters
- Include at least 3 of the following:
  - An uppercase character
  - A lowercase character
  - o A number
  - A special character



Sign in Register

## Register for a new local account

* Email	test@gmail.com		
* Password			
Confirm password			
	Register Click "Register"		

4. Once Registered, fill out you account information and click "Update"

Profile	General Info	
Security	First Nama *	Last Versa *
Change Password	Testing	Tester
	Title	Organization Name
	CAO	Test Organization1
	E-mail	Business Phone
	test@gmail.com	123-456-7890
	Mobile Phone	Preferred Method of Contact
	234-567-8901	Email
	Address	
	Address Street 1	Street 2
	Address Street 1 123 111 Ave	Street 2
	Address Street 1 123 111 Ave Street 3	Street 2
	Address Street 1 123 111 Ave Street 3	Street 2 City Test City
	Address Street 1 123 111 Avs Street 3 State/Prevince	Street 2 City Test City ZIP/Pestal Code
	Address Street 1 123 111 Ave Street 3 State/Province AB	Street 2           City           Test City           ZIP/Postal Code           123 456
	Address Street 1 123 111 Ave Street 3 State/Province AB Country/Region	Street 2 City Test City ZIP/Pestal Code 123 456
	Address Street 1 123 111 Ave Street 3 Stats/Province AB Country/Region Canada	Street 2 City Test Data 219/Pestal Code 123 456
	Address Stret 1 123 111 Ave Stret 3 State/Province AB Country/Region Canada	Street 2 City Test City ZIP/Postal Code 123 456
	Address Street 1 123 111 Ave Street 3 Statu/Province AB Country/Region Canada	Stret 2 City Test City 28/Postal Code 123456 Populate and click "Update"



5. You have successfully set up your account! You will see a message on the portal confirming this. Once your account has been linked, this message will disappear you will have full access.

*Note*: you will not have full access until FRIAA has linked you to an organization.



to a company. Access will be limited until linked.

6. Once FRIAA links your account to an organization, the message will disappear on your portal.



7. You are all set to begin using the portal. Explore the dashboard and navigate through the dashboard tabs.



8. To start an application for an open Funding Opportunity, review your existing Milestones, Projects, Applications or Sponsored Projects (if applicable).

	DASHBOARD MESSAI	GES EXPLORE FUNDING OPPORTUNITIES CONTACT US		
CURRENT FUNDING OPPO	ORTUNITIES MILESTONES	PROJECTS APPLICATIONS SPONSORED PROJ	ECTS	
NAME	PROGRAM	DESCRIPTION		
FRIP General test	Test 123	testing the general submissions to FRIP	Start an Application	Click here to 'Start
FRIP Submissions	Forest Resource Improvement Program	FRIP projects enhance forest resources and improve the integrated management of Alberta's forested lands for the benefit of Albertans. Projects include activities that: -Enhance the forest resources of Alberta - Promote the enhanced management of the forest resources of Alberta - Improve the sustained of the forest resources of Alberta - Premote integrated resource management FRIP activities contribute to the continuing high quality of Alberta's environment with the interest of all Alberta's cosystems, economies, and communities. FRIP projects cover a broad range of activities. These can include: -Direct improvements to forest resources (e.g., planting or tending trees, improving habitat for wildlife) -Applied research projects that contribute to better understanding of forest resources and better management of them - Improved inventory of non-timber forest resources (e.g. fish, wildlife or heritage resources), so that these resources can be better managed - forest prediction initiatives (e.g. management of insect infectations) - Public awareness and education activities	Start an Application	an Application' or learn more about the opportunity.