

FRIAA CHRP RFEOI

Little Smoky Restoration

September 2020 Information Session



Date: **September 23, 2020**
Time: **11:00 a.m. MST**
Teleconference #: **1.866.206.0336**
Conference Code: **8615194943**

- Interested Applicants are highly encouraged to participate in the Information Session.
- Applicants are encouraged to pre-submit questions to admin@friaa.ab.ca.

Instructions:

- THE CALL WILL START PROMPTLY AT 11:00 A.M.
- Participants can enter the conference call a few minutes prior to 11:00 a.m. by dialing the teleconference #.
- When prompted, enter the conference code followed by the # key.
- Please state your full name and organization so we know you called in.
- To disconnect, simply hang up.
- With *6/#6 participants can Mute/Unmute their own line.

Agenda: (subject to change)

1. Introduction
 - a. FRIAA CHRP Program Administrator: Sherry Norton (780-733-8620)
 - b. Alberta Environment and Parks
 - c. Please send an email with your name, title and organization to admin@friaa.ab.ca within 24 hours after the teleconference to confirm your participation and contact details. This will allow us to notify you if we have additional information to share.
2. Elements of Successful RFEOI
 - a. Address all information requested in the RFEOI document.
 - b. Use and sign the provided RFEOI Application Form & Template.
3. RFEOI Process
 - a. Request for Expressions of Interest (RFEOI) Due – October 9, 2020
 - b. Short-listed applicants (to submit a RFP) should be notified in early November.
 - c. A more detailed proposal (RFP) will be submitted to FRIAA.
4. Questions by Applicants