**Schedule B**

1. Following the completion of each milestone/task as described in the Budget and Project Financing Schedule in Schedule A, (each a “**Reporting Period**”), the Recipient shall provide FRIAA with a Progress Report which includes an outline of all Eligible Expenses and ineligible expenses incurred during the Reporting Period from the last Reporting Period, together with an invoice for Eligible Expenses (“**Invoiced Amounts**”). The Progress Reports must also outline all funds received by the Recipient from third parties with respect to the Project.

Please provide an outline of expenses to date by completing the information below. This is a summary of all project expenses to date; the total does **not** have to match the amount of your progress claim.

Grant Recipient:

Project Number:

Progress Report Number:

Cumulative Total of Eligible Expenses Previously Reported:

Has the Grant Recipient paid all previously reported expenses (yes or no)? If no, provide detail of unpaid expenses.

Has the Grant Recipient received project funding from third parties (yes or no)? If yes, provide details.

**Table 1 – Description of Project Expense in this Reporting Period**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Supplier** | **Description** | **Amount of Eligible Expense** | **Amount of Ineligible Expense** | **Expense Paid? (y or n)\*** |
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| **Sub-total** | Total expenses this reporting period |  |  |  |
| **Sub-total** | Cumulative expenses previously reported |  |  |  |
| **Total** | Grand Total – Project Expenses to Date |  |  |  |

**\***Please note: This is a summary of all documented costs to this point in time whether paid or outstanding – please indicate which for each line entered.

I verify that this is a true summary of project costs and acknowledge FRIAA may require the Recipient to provide it with further evidence of Eligible Expenses, including receipts, evidence of payment or invoices paid by the Recipient.

Name: Signature: Date: